



SPECIAL REPORT

Submitted by:

California Preparatory College
245 East Redlands Blvd.
San Bernardino, CA 92408

to

Accrediting Commission for Community and Junior Colleges

April 30, 2025

Introduction

On January 21, 2025, ACCJC issued a letter 1) accepting CPC's report in response to an Action Letter, 2) issuing a warning, 3) accepting the submitted Teach-out plan and, 4) requesting that CPC submit an additional Special Report to address the issue of the missing external 2023 financial audit. This report has a deadline for submission to ACCJC of May 1, 2025

In consideration of the accreditation standards and the requirements of ACCJC, it has been and will continue to be, the intention of the College to meet every requirement or deficiency, meet every accreditation standard, and be a fully approved active member of ACCJC.

In response to the January ACCJC letter, this report outlines the following:

- The fact that CPC will be late in submitting its external 2023 financial audit that, once submitted, will bring them into compliance with the related Eligibility Requirements.

The External Audit of 2023

CPC had submitted to ACCJC year-end financials for 2023 by the deadline of November 15, 2024, however, the fully audited financial statement was not submitted by the January 2025 deadline.

It was requested that the audit at issue be submitted before a new deadline of May 1, 2025. As to this deadline, while we believe that our auditors will finish it and we will then be able to submit it to ACCJC during the first few days or weeks of May, it appears that the submission of the audit will be delayed.

We continue to apologize for the lack of solving this seemingly simple problem. After missing the deadline in January we believed that we were going to receive it shortly thereafter. Unfortunately the majority of the work needed on our audit was then scheduled to be completed during our audit firm's tax season. This caused delays. Further, as mentioned in our prior Special Report, additional complications that caused further delay was due to a required changing of auditing firms more than a year and a half ago that was related to that firm's ceasing operations due to a partner's battle with cancer that caused technical issues and an inability to get audit related research and data from our previous audits.

Despite the reasons stated above and our disappointment in not being able to submit the audit on time, we believe the current audit to be completed. It is also paid for. Therefore, we believe we will receive the final audit and be able to process the submission any day now.

CPC assures that the external **audit in question will be completed and submitted prior to the June 4, 2025 commission meeting** as an audited statement to comply with the requirements.

A further brief explanation of missing this deadline is centered around some of the same complications that we explained in our response last fall.

The expense, timing, and documentation of completing three audits in one year, as well as working on the fourth one so that we do not get behind, has been difficult at best and severely complicated our ability to meet the deadline.

However, we have not avoided the topic and have been working diligently to complete this requirement – with the audit for 2024 already in the works.

The Teach-out Plan

The teach-out plan has previously been submitted, uploaded to the ACCJC portal, and accepted.

Conclusion

For all the above reasons, CPC is eager to meet the audit portion of the requirements as well as continue to meet all of ACCJC's eligibility requirements. As stated previously, it is CPC's desire and commitment to continue its activities as an active, high-quality member of ACCJC.

Importantly – it is our commitment to submit the required audit in the first few weeks of May and long before the June commission meeting.

Please let me know if there is any further information or evidence that the College can provide to answer any questions or provide any explanations that ACCJC may have regarding the above.

Respectfully,


Gene Edelbach
President/CEO
California Preparatory College