



CALIFORNIA PREPARATORY COLLEGE

Annual vacation / Deferment request form

International Student Processing Office

Immigration regulation allows international students in F-1 status to take off one semester each year. If you wish to take your annual break, you must request as a vacation/deferment from admissions at California Preparatory College. In addition, you must also meet certain requirements to maintain your student status with U.S. immigration. If you are planning to be gone for more than one semester, you will not be able to stay in the country.

Student Information:

Name: _____ ID: _____

Major: _____ Select: Certificate Associate

I-20 Program End Date: ___ / ___ / ___ I wish to take my break during the Spring Summer Fall

After my break I plan to: _____

In order to confirm you will still be a student upon the completion of your annual vacation and therefore continue to meet the requirements for CPC to hold your valid I-20 during your break, please complete the following:

1. I will return as a registered student after my annual vacation Yes No
2. I will begin classes after my break on ___ / ___ / ___
3. I understand I must see my Life Counselor to update my registration (If I do not, I will lose my registered status) within 30 days of my projected post-vacation start date.
4. The projected classes I will take are the following:

Course Title	Units
1.	
2.	
3.	
4.	
5.	
6.	

5. I have cleared my student account (finances) for the post-completion re-enrollment term. This includes a payment plan and a prepay deposit towards your next term.

Student Financial Services (Gene / Jeelyn) _____ Date: _____

Student: _____ Date: _____

6. I have submitted this signed document to my Life Counselor (Gene / Martha) Yes No

Life Counselor Signature: _____ Date: _____

Things you should know about requesting and annual break or deferment

- To maintain your F1 status while you take a semester-long break, you must have taken at least 12 credits during each of the two previous semesters and plan to return to CPC the semester following your break.
- If you plan to be gone longer than one semester, you must leave the country.
- If your F1 visa is expired, you will need to apply for a new visa. Check with the U.S Embassy or Consulate in your country.

**I understand the points above and wish to apply for an annual break or deferment as outlined above.
By signing this document, I verify that the information is true and correct.**

Student Signature: _____ Date _____

Please write additional comments below if needed

For International Student Processing Office Only

Verified on: _____ By: _____
Processed on: _____ By: _____