



CALIFORNIA PREPARATORY COLLEGE

Registration Check-list

Term: _____ Year: _____

Student name: _____

Student ID #: _____ Program: _____

E-mail: _____ Phone number: _____

Steps to follow

Start by getting a copy of the Class Schedule from the front desk or counselors.

Financial

Financial Plan (signed by Jeelyn/Gene) _____

Enrollment Agreement (signed by Jeelyn/Gene) _____

Payment (signed by Jeelyn/Miako/Irma/Lin Ling/Gene) _____

Documents for International Students (*if needed*)
(signed by Gene/Jankel/Miako/Licia) _____

Records Documents (*if needed*) (signed by Licia/Gene) _____

Student Life (*other issues*) (signed by Gene) _____

School ID cards (instructions & signature given by Gene/Licia/Wilson) _____

Student Fee (signed by Gene/Irma/Jeelyn/Miako) _____

Additional steps for New Students:

Health Insurance proof or waiver form (signed by Gene/Jankel/Licia) _____

Missing Admission Documents (*if any*) (signed by Gene/Jankel/Licia) _____

I-20 stamped, Form I-94 copy, New Student Arrival Form (*International Students only*) (signed by Gene/Jankel/Miako) _____

ESL Testing (*test taken at testing center*) (signed by Gene/Jankel/Miako) _____

Student Information Release Form (signed by Gene/Jankel/Licia/Miako) _____